



## Spring 2020 Catalog

**REGISTRATION OPENS:** MONDAY, February 3<sup>rd</sup>, 2020

**SESSION DATES:** March 23<sup>rd</sup> through May 30<sup>th</sup>, 2020

**CLOSED:** Saturday, May 23<sup>rd</sup> & Monday, May 25<sup>th</sup>, 2020 in Observance of Memorial Day

**REGISTER ONLINE:**



**Follow us on Facebook, Instagram, and Twitter!**



P: 404.252.2927 | ChastainArts@AtlantaGA.gov | [OCAAtlanta.com/Chastain](https://OCAAtlanta.com/Chastain)

### Children's Birthday Parties

An art party is an exciting and creative way to celebrate a special occasion for your young Picasso. You simply select a party type from one of our specialty classes: painting, drawing, or mixed-media. A party at Chastain Arts Center is the perfect place to have your special event. Just bring cake, snacks, decorations, and yourself! We will provide the rest.

### PRE-TEEN/TEEN CLASSES

Classes meet for 10 weeks, unless otherwise noted. Please note the Chastain Arts Center will be closed Saturday, May 23<sup>rd</sup> & Monday, May 25<sup>th</sup>, 2020 in Observance of Memorial Day. Class supply lists are available at [OCAAtlanta.com/classes/chastain-art-supply-lists](https://OCAAtlanta.com/classes/chastain-art-supply-lists) or in the main office.

#### **NEW!** INTRODUCTION TO CERAMIC HANDBUILDING/ Aleisha Ellis

Sat 10:30AM-1:00PM 4/25-5/30 Fee: \$90 (5 Weeks) Class ID: 1.013.101.01

#### **Ages 12-17**

NO CLASS 5/23

During this course, students will learn the basics of handbuilding using techniques ranging from pinching, coiling, and slab building. These skills can be used to create a variety of functional objects: vases, cups, bowls, etc. Students will also learn how to create textures and designs on their pieces as well as get learn different glazing techniques, thus developing their own personal creativity.

## ADULT VISUAL ARTS CLASSES

Classes meet for 10 weeks, unless otherwise noted. Please note the Chastain Arts Center will be closed Saturday, May 23<sup>rd</sup> & Monday, May 25<sup>th</sup>, 2020 in Observance of Memorial Day. Class supply lists are available at [OCAAtlanta.com/classes/chastain-art-supply-lists](https://OCAAtlanta.com/classes/chastain-art-supply-lists) or in the main office.

### DRAWING

Supply lists are available online at [OCAAtlanta.com/classes/chastain-art-supply-lists](https://OCAAtlanta.com/classes/chastain-art-supply-lists), or in the main office.

#### **BASIC DRAWING FOR BEGINNERS/** Ben Smith

Thu 10:30AM-1:30PM 3/26-5/28 Fee: \$210 Class ID: 1.024.101.01

Students learn how to use line, tone, and texture to draw convincing, three-dimensional forms. No previous experience is necessary. Please bring a drawing board, an 18"x24" newsprint pad, #2B pencil, soft vine charcoal, and pink Pearl eraser to the first class. Additional materials will be discussed the first day of class.

#### **FIGURE DRAWING/** Ben Smith

Wed 6:30PM-9:30PM 3/25-5/27 Fee: \$210 Class ID: 1.024.101.02

Fri 10:30AM-1:30PM 3/27-5/29 Fee: \$210 Class ID: 1.024.101.03

Students draw from a nude model to develop skills in anatomy. They will learn methods to enhance line quality and gain a deeper understanding of figure-environment relationships. All levels of experience are welcome. Please bring an 18"x24" rough newsprint pad, #2B pencil, Pink Pearl eraser, conte crayon, soft vine charcoal, and a kneaded eraser to the first class. A model fee of approximately \$60 - \$80 will be collected from each student at the first class. For more information about the instructor visit [www.bensmithart.com](http://www.bensmithart.com)

#### **FIGURE DRAWING/** Dolores Kennedy

Sat 10:00AM-1:00PM 3/28-5/30 Fee: \$190 (9 Weeks) Class ID: 1.024.101.04

NO CLASS 5/23

Basic instruction in proportion, anatomy, and "sighting" for beginners, in addition to ongoing critiques and assignments for more advanced students. Students work from nude models. All levels welcome. A model fee of approximately \$60-\$80 will be collected from each student at the first-class meeting.

### PAINTING

Supply lists are available online at [OCAAtlanta.com/classes/chastain-art-supply-lists](https://OCAAtlanta.com/classes/chastain-art-supply-lists).

#### **NEW! WEDNESDAY PLEIN AIR!** Ed Cahill

Wed 9:30AM-12:30PM 3/25-5/27 Fee: \$190 (9 Weeks) Class ID: 1.054.101.01

NO CLASS 4/22

An introduction to exciting world of Plein Air, where international artists compete around the world. Gain the skills that will allow you to paint fresh, life like paintings that express the light and excitement of the landscape. We'll review materials the essentials for painting outside. Six classes will be taught in the Chastain Park area. The goal will be for everyone to execute a finished painting on every field session. We will paint the park, gardens, street scenes, historical architecture and more. Including varnishing, framing and presentation. We will also review local competition opportunities. This class requires proper equipment and some prior drawing or painting experience in oil paint, acrylic or watercolor. Students must be able to set up their own equipment and deal with some standing/walking and varying weather conditions.

**NEW! ALLA PRIMA OIL PAINTING/** Ed Cahill

Wed 1:00PM-4:00PM 1/8-3/11 Fee: \$190 (9 Weeks) Class ID: 1.054.101.02  
 NO CLASS 4/22

Oil Painting —Alla Prima Painting and Advanced Methods

Designed as an follow up for those who have taken Begging Oil Painting or have experience painting in oil. We will paint wet on wet— or Alla Prima in the class, with emphasis on realism/impressionism using a limited palette. The students' knowledge and skills will be evaluated along with their needs and goals, so they can create successful paint Subjects to be explored are, the still life, landscape, an interior, portrait, and a floral. Work will be critiqued in the class. Instructor demonstrations will stress the basics of good composition, value (tone) and color. light will be emphasized. Students will be instructed on how to execute a larger painting from their original work including research on subject matter, needed composition changes and materials.

**PAINTING FROM PHOTOGRAPHS/** Philip Carpenter

Tue 9:30AM-12:30PM 3/31-5/26 Fee: \$190 Class ID: 1.054.301.03  
 Tue 1:00PM-4:00PM 3/31-5/26 Fee: \$190 Class ID: 1.054.301.04  
 NO CLASS 3/24

Wed 9:30AM-12:30PM 3/25-5/27 Fee: \$190 Class ID: 1.054.301.05  
 Wed 1:00PM-4:00PM 3/25-5/27 Fee: \$190 Class ID: 1.054.301.06  
 NO CLASS 4/1

Choose your subject and develop your style. Paint from your own photograph or other picture using traditional oil painting techniques. Varied individual styles are expected and encouraged. For more information about the instructor visit [www.philipcarpenter.net](http://www.philipcarpenter.net).

**ACRYLIC PAINTING/** Suzy Ferriss

Thurs 10:00AM- 1:00PM 3/26-5/28 Fee: \$210 Class ID: 1.054.101.07

A beginning and intermediate class that presents to students the basic techniques of painting, elements of design such as value, line, and perspective, and an introduction to color theory. As students learn how to work with acrylics, they will complete a series of still lifes, landscapes, interiors, reproductions of photographs, and abstractions. This is the perfect class for those new to art, as well as for those who want to further develop their skills.

**ABSTRACT PAINTING/** Suzy Ferriss

Sat 10:00AM- 12:00PM 3/28-5/30 Fee: \$126 (9 Weeks) Class ID: 1.054.101.08  
 NO CLASS 5/23

This course introduces students to the art of abstract painting as they study the various styles and methods of such modern masters as Kandinsky, Rothko, Frankenthaler, and more. Painting techniques explored during class include staining, impasto, tape, drip, mixed media, and various other methods of paint application. While creating both abstracts and semi-abstracts, students will be encouraged to work with a variety of media with an emphasis on acrylics. This class is suitable for all levels and is perfect for those new to art as well as for those who want to further develop their skills.

**PAINTING STRUCTURE & COMPOSITION/** Dolores Kennedy

Tue 10:00AM-1:00PM 3/24-5/26 Fee: \$210 Class ID: 1.054.101.09

\*Returning Students Only

This class is about organizing your subject matter for the greatest impact. You will receive a thorough explanation and demonstrations of using visual means and design principles to achieve unity in your work. Any medium is allowed, but acrylics are preferred. Painting experience is needed. Bring your usual paints to the first class. We will work from still-life, your own sketches, and snapshots.

**ABSTRACT PAINTERS STUDIO/ Paul Light**

Mon	10:00AM-1:00PM	3/23-5/18	Fee: \$190	(9 Weeks)	Class ID: 1.054.101.10
Mon	1:30PM-4:30PM	3/23-5/18	Fee: \$190	(9 Weeks)	Class ID: 1.054.101.11
Tue	10:00AM-1:00PM	3/24-5/19	Fee: \$190	(9 Weeks)	Class ID: 1.054.101.16

NO CLASS 5/25 & 5/26

This class is for intermediate to advanced students who wish to explore abstract painting first-hand or as it could specifically apply to ideas in individual ongoing work. Work in the 2D media of your choice as we explore the sublime and experience the pure excitement of making creative work that comes from a place of ultimate authenticity. This forum is intended as a safe environment to push the limits, take chances and have impactful critique. Emphasis is on individual attention and personal artistic exploration for each student based on individual needs and expectations.

**PAINTING THE HEAD AND FIGURE IN ANY MEDIUM/ Marie Matthews**

Thu	10:00AM-1:00PM	4/2-5/28	Fee: \$190	(9 Weeks)	Class ID: 1.054.101.12
Thu	1:30PM-4:30PM	4/2-5/28	Fee: \$190	(9 Weeks)	Class ID: 1.054.101.13

Explore the excitement and challenge of painting the head and figure using the medium of your choice. Working from a live model, participants will learn specific techniques for rendering heads and figures that are solid, convincing, and alive. We will use both nude and clothed models. The course will begin with black and white studies, and color will be introduced as the quarter progresses. This course will include a combination of exercises and demonstrations. Drawing experience is a prerequisite for this intermediate level course. A model fee of approximately \$60 - \$80 will be collected from each student at the first class. For more information about the instructor visit [www.mmatthews.com](http://www.mmatthews.com).

**BEGINNING OIL PAINTING/ Georgia Nagle**

Thurs	9:30AM-12:30PM	3/26-5/28	Fee: \$210		Class ID: 1.054.101.14
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A basic knowledge of any painting media is a must; as is drawing experience and proficiency in color mixing. The focus of this class is to introduce oils as a medium for painting. Oil painting is like no other painting. The rules and challenges are quite different from water media. But oil painting needn't be daunting. Oils provide a new kind of freedom in painting. Oil painting techniques, materials and techniques will be discussed along with developing a painting from start to finish. Please bring photos or still life from which you would like to paint.

**OPEN STUDIO PAINTING**

		3/27-5/30	Fee: \$190		Class ID: 1.054.101.15
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Open studio is for previous Chastain Arts Center painting students who can work independent of an instructor. Students may work when space is available, and no class is meeting. Open Studio ends 30 minutes prior to Center's closing. Open studio begins the second week of the session. A schedule of available times and studios will be emailed out on Friday, September 6<sup>th</sup> to registered students. If you are registered for a painting class for the current session, you receive Open Studio with your fee.

**MIXED MEDIA**

Supply lists are available online at [OCAAtlanta.com/classes/chastain-art-supply-lists](http://OCAAtlanta.com/classes/chastain-art-supply-lists).

**THE ART OF COLLAGE/ Suzy Ferriss**

Sat	12:00PM- 2:00PM	3/28-5/30	Fee: \$126	(9 Weeks)	Class ID: 1.044.101.01
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NO CLASS 5/23

While learning about the history of collage, students will create exciting 2D and 3D mixed media works that emphasize the use of color, texture, and imagery. Inspired by such masters as Matisse, Picasso, and Nevelson, students will be taken through the collage process, from painting and drawing techniques, to composition and assemblage, and then to completion.

## PRINTMAKING

Supply lists are available online at [OCAAtlanta.com/classes/chastain-art-supply-lists](http://OCAAtlanta.com/classes/chastain-art-supply-lists). A \$10 materials fee is included in the class fee for studio supplies provided by the Center. Open Studio is not included with class enrollment but is available for an additional fee of \$40 for the session.

### INTRO TO RELIEF/ Alex Quinones

Fri 11:00PM-2:00PM 3/27-5/29 Fee: \$240 Class ID: 1.074.101.01

This class will cover linoleum and woodblock printing techniques. All levels from beginners to experts welcome. We will learn various mark making methods and layering techniques used by Masters as well as artist in the contemporary world.

### OPEN STUDIO PRINTMAKING

3/27-5/30 Fee: \$190 Class ID: 1.074.101.02

Open studio is for previous Chastain Arts Center students who will work independently. Registration must be approved by the printmaking instructor. Students may work when space is available, and no class is meeting. Open Studio ends 30 minutes prior to Center's closing. Open studio begins the second week of the session.

## CERAMICS

Students may select from either wheel or handbuilding classes for all skill levels. Chastain offers the following firing options: high fire in a gas fired reduction kiln, Cone 6 and low fire oxidation, raku and experimental techniques such as Saggar firings.

### PLEASE NOTE:

- Pottery students registered for a class will receive one bag of clay the first day of class. Please claim your clay during the first week of classes.
- Students are responsible for purchasing tools for ceramics.
- Only clay purchased through the center and glazes provided by the center will be fired.
- A \$15 materials fee is included in the class fee for consumable supplies provided by the center.

### POTTERY ON THE WHEEL

Students will examine an array of wheel-thrown pottery techniques. The focus is on basic throwing skills as well as glazing, decorating, and firing. Please bring pottery tools to use in class.

### **NEW!** INTRO TO WHEEL

#### Randall Moody

Thurs 6:30PM-9:00PM 3/26-5/28 Fee: \$250 Class ID: 1.014.101.01

### BEGINNING TO INTERMEDIATE

#### Bob Petersen

Tue 1:00PM-3:30PM 3/24-5/26 Fee: \$250 Class ID: 1.014.101.02

#### Randall Moody

Wed 10:00AM-12:30PM 3/25-5/27 Fee: \$250 Class ID: 1.014.101.03

### INTERMEDIATE TO ADVANCED

#### Bob Petersen

Tue 10:00AM-12:30PM 3/24-5/26 Fee: \$250 Class ID: 1.014.101.04

#### Joanna Wilson

Tue 6:00PM-8:30PM 3/24-5/26 Fee: \$250 Class ID: 1.014.101.05

#### Randall Moody

Wed 1:00PM-3:30PM 3/25-5/27 Fee: \$250 Class ID: 1.014.101.06

#### Jennie Ashcraft Berman

Wed 6:30PM – 9:00PM 3/25-3/27 Fee: \$250 Class ID: 1.014.101.07

## HANDBUILDING / SCULPTURE

Handbuilding/Sculpture classes focus on the sculptural aspects of clay construction without the use of a potter's wheel. Students will learn a variety of techniques including coil, pinch, and slab building as well as glazing and alternative forms of surface decoration. Please bring pottery tools to use in class.

### **NEW! INTRODUCTION TO HANDBUILDING/** Aleisha Ellis

Thu 6:00PM-8:30PM 4/23-5/28 Fee: \$150 (6 Weeks) Class ID: 1.014.101.09

If you've always wanted to work in clay and didn't know where to start, this is the class for you. We will explore handbuilding techniques such as pinch, coil and slab. Basic glazing and surface treatments will be taught as well. You will leave this class with a strong foundation in the tools and techniques possible when using clay as well as some beautiful one of a kind art work of your own!

### **NEW! FIGURE HANDBUILDING /** Iris Eve Schaer

Wed 11:00AM-2PM 3/25-5/27 Fee: \$300 Class ID: 1.014.101.10

Come explore the human form through different handbuilding techniques: slab, pinch, and building solid. This class has a relaxed studio culture with hand-on instruction, demonstration, and creative project prompts. All skill levels welcome.

### **NEW! PET PORTRAITURE /** Iris Eve Schaer

Wed 6:00PM-9:00PM 3/25-5/27 Fee: \$300 Class ID: 1.014.101.11

Have you always wanted to capture the sweet face of a four-legged friend? Join us as we explore sculptural portraiture of dogs, cats, or any pet you would like to memorialize in clay. We will develop our portraits with intention and time by focusing on one sculpture during the session. Please bring 5 photographs of your subject from different angles to the first day of class. See you there, woof woof!

### **NEW! HANDBUILDING /** Aleisha Ellis

Tues 10:00AM-1:00PM 4/21-5/19 Fee: \$150 (5 Weeks) Class ID: 1.014.101.12

In this short series of classes, you will be guided through demonstrations and conversations about handbuilding with coils, pinching, and slab building. If you are seeking to learn more techniques for building functional and sculptural ceramics, this class is for you. Learn about surface decoration using underglazes and texture to create refined and finished pieces. All levels welcome.

### **HANDBUILDING/** Susie Winton

Thu 10:00AM-1:00PM 3/26-5/28 Fee: \$270 (9 Weeks) Class ID: 1.014.101.13

Thu 1:00PM-4:00PM 3/26-5/28 Fee: \$270 (9 Weeks) Class ID: 1.014.101.14

(NO CLASS TBA)

These classes will address basic methods of construction for both functional and non-functional work as well as possibilities for color, texture, and imagery. Students may choose to work with suggested projects or may prefer to develop their ideas individually.

### **PRE-HISTORIC JAPANESE JOMON POTTERY/** Hellenne Vermillion

Fri 10:30AM-12:30PM 3/27-5/29 Fee: \$200 Class ID: 1.014.101.15

Considered one of the oldest pottery in the world, ancient Japanese Jomon pottery from 14,500–300 BCE is known for its intricate designs, especially those from the Middle Jomon period. This handbuilding class will begin by creating small "sample" forms practicing the "flame" and rope decorations. After these exercises, we will make our Jomon vessel incorporating some of the ornate elements found on these pottery forms. All levels welcome.

### **OPEN STUDIO CLAY**

3/27-5/30 Fee: \$190 Class ID: 1.014.101.16

Open studio is for previous Chastain Arts Center students who will work independently. Registration must be approved by the Ceramics Director. Students may work when space is available, and no class is meeting. Fee for open studio does NOT include any clay. Open studio begins the second

week of the session. Times will be posted in the pottery and handbuilding studios no later than the first day that open studio is scheduled to begin.

## **JEWELRY AND METALSMITHING**

A lab fee of \$5 is included in the class fee for consumable supplies provided by the Center.

### **BEGINNING TO INTERMEDIATE/ALL LEVELS**

#### **BEGINNING/INTERMEDIATE JEWELRY & METALSMITHING/ Alan Bremer**

Tue 10:30AM-2:30PM 3/24-5/26 Fee: \$290 (9 Weeks) Class ID: 1.034.101.01  
NO CLASS 5/12

This class will explore fabrication tools and techniques while participants make their own jewelry. We will complete as many personal pieces as we can while learning the basics of jewelry and metalsmithing. Topics will include: design/layout, cutting/sawing/piercing, soldering, bezel stone setting, and finishing. Continuing students will work on projects with instructor supervision. All tools are available in the studio but we encourage students to acquire their own basic tool kits. Come to first class with drawing notebook and mechanical pencil. Silver is available for purchase from the instructor. A materials fee of approximately \$10 will be collected from each student the first class.

#### **NEW! THE JEWELRY JAM/ Robert Kyle McGinnis**

Sat 10:00AM-1:00PM 3/23-5/30 Fee: \$216 (9 Weeks) Class ID: 1.034.101.02  
NO CLASS 5/23

This class doesn't require any prior experience in jewelry or metalsmithing. But experience is a plus. The first part of this class will focus on how to make cuffs, pendants, and rings. As well as complete one of each. The second part of the class will be primarily on taking your acquired skills to the next level. Designing and making your own jewelry with supervision and assistance.

### **INTERMEDIATE TO ADVANCED**

#### **JEWELRY AND METALSMITHING EXPLORATORY/ Alan Bremer**

Thu 10:30AM-2:30PM 3/26-5/28 Fee: \$290 (9 Weeks) Class ID: 1.034.101.03  
NO CLASS 5/14

This class will explore various intermediate to advanced metals techniques with a specific focus for each quarter. Students will work on their own projects as we refine the chosen area of study. Bring a lunch and get a lot of work done. Some metalwork experience is necessary. A materials fee of approximately \$10 will be collected from each student the first class.

#### **INTERMEDIATE TO ADVANCED JEWELRY & METALSMITHING/ Debra Lynn Gold**

Wed 10:00AM-1:00PM 3/25-5/27 Fee: \$145 (6 Weeks) Class ID: 1.034.101.04  
NO CLASS 4/22, 4/29, 5/6, 5/13

Continuing intermediate and advanced students design and complete individualized projects with instructor supervision. Basic jewelry and metalsmithing skills preferred. Take your ideas and your skills to the next level. For more information about the instructor visit [www.debralynngold.com](http://www.debralynngold.com)

#### **DISCOVERING JEWELRY AND METALS/ Debra Lynn Gold**

Wed 1:30PM-4:30PM 3/25-5/27 Fee: \$145 (6 Weeks) Class ID: 1.034.101.05  
NO CLASS 4/22, 4/29, 5/6, 5/13

Continuing intermediate and advanced students design and complete individualized projects with instructor supervision. Basic jewelry and metalsmithing skills preferred. Take your ideas and your skills to the next level. For more information about the instructor visit [www.debralynngold.com](http://www.debralynngold.com)

## OPEN STUDIO ENAMELING

3/27-5/30 Fee: \$190

Class ID: 1.034.101.06

Students may work when space is available, and no class is meeting. This applies to previous Chastain Enameling students who will work independently. Students must have instructor approval to register. Open studio begins the second week of the session.

## FRAMEMAKING

Every home needs a frame for family photos, artwork, keepsakes, even mirrors, and frames can be expensive. Save a small fortune and learn a new skill in a framemaking class. A \$10 materials fee is included in the class fee for studio supplies provided by the Center. Open studio is not included with class enrollment but is available for an additional fee of \$40 for the session.

### BEGINNING PICTURE FRAMING/ Alan Vaughn

Wed 10:00AM-1:00PM 3/25-5/27 Fee: \$145 (6 Weeks) Class ID: 1.064.101.01

Wed 6:30PM-9:30PM 3/25-5/27 Fee: \$145 (6 Weeks) Class ID: 1.064.101.02

NO CLASS 4/22, 4/29, 5/6, 5/13

This class starts with you and whatever you want to frame. Photos, prints, objects, canvases, whatever it is, we can frame it. How to design, what and where to get supplies, frame construction, matting, shadow boxes, museum framing and more will be our topics. Individual attention to your project will be how we proceed. Redecorate. Have some fun. Save some money.

## OPEN STUDIO FRAMEMAKING

3/27-5/30 Fee: \$190

Class ID: 1.064.101.03

Students may work when space is available, and no class is meeting. This applies to previous Chastain framemaking students who will work independently. Students must have instructor approval to register. Open studio begins the second week of the session.

## ENRICHMENT CLASSES – TEXTILES

### **NEW!** BASIC QUILTING TECHNIQUES/ Odessa Huff

Mon 10:00AM-12:30PM 3/23-5/18 Fee: \$190 (9 Weeks) Class ID: 1.064.101.01

NO CLASS 5/25

Want to learn how to make a beautiful quilt? Take this class to learn the basic blocks of quilting with the use of proper tools and supplies. Color & design will also be incorporated as well as pattern selection for the materials. This is a great beginning course!

**SPRING SESSION 2020** | March 23<sup>rd</sup> through May 30<sup>th</sup>, 2020  
Saturday, May 23<sup>rd</sup> & Monday, May 25<sup>th</sup>, 2020 in Observance of Memorial Day

## **REGISTRATION INFORMATION / POLICY**

You can register for a class online using the [iPARCS Atlanta](#) registration system, in person at the Chastain Arts Center, or over the phone by calling us at 404.252.2927.

For more details visit [OCAAtlanta.com/Chastain](http://OCAAtlanta.com/Chastain) or call 404.252.2927.

***Classes are filled on a first come, first served basis! Register early to avoid disappointment.***

You may pay for classes with any major credit card or by check. We cannot accept cash. Registration cannot be processed prior to the first day of registration. After you purchase a class in person or over the phone, a receipt is emailed to the email on file, but the office does not send out confirmations. If you registered in person or by phone, and are not certain about a class, please call the center prior to the first day of class to verify the day and time of the class, and your enrollment.

### **REGISTRATION POLICY:**

You can register one non-family member per registration. Students may register multiple people, but only if they are considered family and in the 'Family' section of their ActiveNet profile.

### **PLEASE NOTE:**

All classes require enough enrollment to convene. Chastain Arts Center reserves the right to cancel, reschedule or combine classes, to change instructors, fees and/or classroom assignments when necessary.

Any cancellation of or change made to a scheduled class will be made a minimum of two days prior to the first-class meeting. *Students will be notified using the e-mail or phone number provided at the time of registration.* Full refunds will be issued for cancelled classes.

### **REFUND POLICY:**

Students must notify the Center personally in order to withdraw from a class. A written request sent to [ChastainArts@AtlantaGA.gov](mailto:ChastainArts@AtlantaGA.gov) is required for all withdrawals and refund requests. Please include your name, the name of the class, and—if requesting a refund—your reason for withdrawal.

In order to receive a refund, students must submit their request at least 3 business days before the first class. If a withdrawal is made during the class, a class credit may be issued to your account for use on a future class. This credit will be valid for one fiscal year. No refunds or transfers are guaranteed after this time.

The Center is not responsible for classes missed due to student absence. Please discuss any unavoidable absence with your instructor.

In some program areas, students not enrolled in a class may register for open studio time. Open studio begins the second week of the session. The schedule will be posted by the first scheduled day of open studio. Open studio ends on the last day of the session.

### **REGULAR OFFICE HOURS ARE:**

MONDAY: 9:30AM-5:00PM

TUESDAY - THURSDAY: 9:30AM-9:00PM

FRIDAY: 9:30AM-5:00PM

SATURDAY: 9:30AM-2:00PM