

Request for Quotes



Mural Restoration Project *Triumphant Celebration* by Calvin B. Jones



Request for Quotes

Mayor's Office of Cultural Affairs

Public Art Program

ELEVATE Public Art Festival

Conservation and Maintenance Program – Mural Restoration

Objective

The City of Atlanta Mayor's Office of Cultural Affairs Public Art Program (the "City") is seeking an artist/art conservator/restorer ("contractor") for the Conservation and Maintenance Program on behalf of the 2021 ELEVATE Public Art Festival. Contractors will facilitate work per the defined project scope of work. Contractors will be responsible for all contracted services; insurance requirements; public safety requirements; all permits and coordination of services.

Background

The Conservation and Maintenance Program is responsible for maintaining specific artworks and art sites in Atlanta's Public Art Collection. The artworks are by local, regional, and national artists. All artworks in the Atlanta Public Art Collection are managed by the Public Art Program of the Mayor's Office of Cultural Affairs (OCA/PAP). Each year artworks in the collection are inspected, documented, and assessed for condition and treatment. The attached scope of services is based on those assessments and will inform the restoration projects.

Triumphant Celebration by the late master muralist, Calvin B. Jones, was created in 1990 and sponsored by the City of Atlanta Bureau of Cultural Affairs, the Percent for Arts Program, and the 1990 National Black Arts Festival. As a part of the 2021 ELEVATE Public Art Festival Programming, the City of Atlanta Mayor's Office of Cultural Affairs would like to sponsor the restoration of this iconic mural on Edgewood Avenue in the Old Fourth Ward Neighborhood.



2021 ELEVATE Public Art Festival, REOPEN, REIGNITE, & RECONNECT, launches the weekend after the Atlanta Jazz Festival, the first weekend of September, and will activate communities throughout Atlanta with art and cultural activities for eight consecutive weekends. This year's citywide festival will have a larger footprint than in the past, and will include partnerships with restaurants, art galleries, museums, shops, bars, libraries, colleges, parks, theaters, and performance venues.

General Objective

The Contractor shall work closely with the Conservation and Maintenance Program Manager (“PM”) for the duration of the Agreement. All contracted work identified within this **Request for Quotes** is anticipated to be **complete no later than September 23, 2021**. All work will need to be strategically planned and coordinated to assure completion within the timeline.

Project/Scope of Work

The Conservation and Maintenance Program on behalf of 2021 ELEVATE Public Art Festival is requesting quotes to restore *Triumphant Celebration* by Calvin B. Jones, an exterior direct to wall mural, at 321 Edgewood Avenue. The wall is approximately 35’ x 85’. There are areas of paint loss in the top and bottom one-eighth of the mural that need to be replaced as well as faded/worn descriptive information about the mural in its stage left (SL), lower left corner.

The Contractor will work with the PM to develop a plan to restore the mural. Careful considerations and logistical arrangements must be made with the City of Atlanta, the private building owner, as well as the parking lot owner to arrange access to the mural prior to commencing restoration. The Contractor may be required to secure permits in accordance with City requirements; provide work area security as required by safety codes and a complete report through photographic documentation. The final documentation required for invoicing must include all findings from the process as performed by the contractor.

#	Project Name	Artist	Location	Council District
LSPX.1990.01	Triumphant Celebration	Calvin B. Jones	321 Edgewood Avenue 30312 Old Fourth Ward Neighborhood	5

Phase I (Preparation)

- Install construction fencing or cones to protect the site.
- Arrange preapproved access to site for the duration of the project
- Obtain permitting, as necessary
- The vendor is responsible for coordinating all necessary labor and equipment to restore the mural.

Phase II (Treatment)

- The vendor must abide by all safety standards during treatment.
- Treatment may include, but is not limited to:
 - o Surface Clean
 - o Remove any graffiti or foreign residues
 - o Remove any unstable material
 - o Fill, as necessary/locally prime
 - o Replace pigment losses
 - o Apply pre-approved UV Protective Coating

Phase III (Site Clean-up)

- The site must be free of any evidence of de-installation and transportation; including by not limited to debris, construction fencing, and tire marks.

Requested Deliverables:

- Collaborate with all involved parties
- Abide by all safety standards
- Work Plan review for approval and records
- Site protection during all phases of the project
- Photographic documentation before, during all phases of the project, and after

- Site visits, as necessary
- Final Inspection and final written treatment report, i.e., Final Treatment Report

The condition of the mural may change between the time of assessment, RFQ, Quote, and execution. The exact condition and structural capacity of mural cannot be verified prior to commencement of work. As a result, it is imperative to report any discrepancies to all involved parties between the contract documents and actual field conditions. It is the responsibility of the art service provider to review the condition of mural and communicate necessary modification to the work plan.

Significant pigment Losses documented in top one-eighth of mural



Minor pigment losses in bottom one-eighth

Faded and Worn Descriptive Information



Project deadline is September 23, 2021.

Qualifications

A minimum of 5 years' experience in art and/or art restoration is required of the team or subcontractor performing the work. The lead project manager must show past experience managing art projects and be qualified in overseeing and managing art installations. The contractor shall have proven ability and show competency in professional art treatment services that involves coordinating, installation, and "best practices" of art conservation and restoration. Experience with murals on masonry is a must.

Quotes

This is a competitive process. Quotes will be evaluated based on the standard procurement processes of the City of Atlanta, with the exception that contractors must meet the high standards set for this project. The City will determine which applicants are responsive to the terms and conditions of the Scope of Work and professional qualifications. The City will determine who has the capacity to meet all or part of the requirements of the request for Quotes (RFQ).

Cost should be in line item format with **overall total** indicated within the proposal. The price you quote should be inclusive. If your price excludes certain fees or charges, you must provide a detailed list of excluded fees with a complete explanation of the nature of those fees. The City of Atlanta is tax exempt. Proof of exemption classification can be provided upon request.

Quotes may be rejected if it is determined by the PM that the bidder does not meet the standards needed for the projects proposed. The City reserves the right to waive any irregularities or technicalities which it determines, within its sole discretion, to be minor in nature and in the best interest of the public. The City also reserves the right to disqualify an applicant, before and after the release of the RFQ, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the proponent.

Key information to include in Quote

- An executive summary with a brief statement of the approach to the work, requirements, and concerns in achieving the goal and objective of the project.
- Provide a description of the firms experience and history with working with art projects similar in scope to the projects within the request for services. Include for each project, the physical location, scope of work, and any other information that will help to identify your firms' ability to manage to the required art restoration of the mural in the RFQ.
- Introduction of Proposed Professional Team ("**Team**") (maximum of (2) pages:
 - a. Name, address and telephone number of one (1) individual to whom all future correspondence and/or communications will be directed;
 - b. A narrative description of the Team, all proposed subcontractors, and their role in the implementation of the project.
 - c. Submit an experience matrix for the team and proposed subcontractors. This matrix should describe exactly the type of work each team member has performed within the past five (5) years on projects of comparable scope and nature to the project. It is not sufficient to simply identify names of projects, or indicate an association with a project.
 - d. In the event that key team members must be replaced during the course of the term of the agreement, describe your back-up personnel plan.
- Provide resumes for each of the specific key personnel of the applicant's proposed team. The resumes should be limited to no more than two (2) pages per person and be organized according to the following:
 - Name and Title;
 - Professional Background;
 - Current and Past Relevant Employment;
 - Education;
 - Certifications;
 - List of Relevant Projects;
 - Client Name;
 - Project Name;

- Project Description;
- Role of the Individual;
- Project Completion Date;
- Reference Contact (Name and Phone Number); and
- The applicant’s mural restoration quote and budget must be informed by the scope of work provided by the Conservation and Maintenance Program. However, final contracted services shall be determined by the quote, budget, and comprehensive proposal.

Additional Qualifications

All prospective vendors must register with the City of Atlanta as a Vendor via the website www.atlantaga.gov. If your company is not a registered provider for the City of Atlanta already and to prevent having to wait on this process to procure your services for this or future projects, please proactively register.

To register, visit the following site and follow ALL of the instructions: <http://procurement.atlantaga.gov/supplier-registration/>. Click on the “Become Supplier” [link](#) and register as a **Spend Authorized Supplier**. There is a training video on this website.

- To ensure your application is complete, the City requires a complete IRS W-9 form to be on file. PLEASE PRINT, SIGN AND EMAIL OR FAX ON THE SAME DAY TO SUPPLIERREGISTRATION@ATLANTAGA.GOV OR 404-546-2086 **as well as** skimbro@atlantaga.gov OR 404-420-6639. Your application will be incomplete and therefore suspended if the completed online W-9 form is not provided, preferably the same day, you complete the supplier registration.
- After submitting the Online Supplier Registration Form and emailed or faxed the completed IRS Form W-9 to the Department of Procurement, you will receive a confirmation email with your CATS iSupplier System username and password. Please use your username and password to login to the [City’s iSupplier system](#) to complete your supplier profile registration process.
- Only after completing the registration process, will your company be eligible to do business with the city as a vendor for awarded/solicited projects, programs and services.
- If you have further questions regarding the registration process, please contact the City of Atlanta Supplier Administrator at supplierregistration@atlantaga.gov or 404.330.6204.

If obtained before the deadline, please supply your iSupplier Vendor number on your quote. If obtained later, please provide your iSupplier Vendor number via email to skimbro@atlantaga.gov.

The contract agreement will request that applicant’s warrant services against faulty labor and / or damage to art, from the date of acceptance until work is completed. This warranty requirement shall remain in force for the full project. Any payment by the City on behalf of the services received does not constitute a waiver of these warranty provisions.

All Respondents, including, but not limited to, corporate entities, limited liability companies, joint ventures, or partnerships, that submit a Quote or Bid in response to this solicitation must provide requested information in entirety, and all Quotes must be signed, notarized or sealed with the corporate seal (if applicable).

If Respondent intends to be named as a Prime Contractor(s) with the City, then Respondent must provide all information listed in this solicitation document; otherwise, Respondent may be deemed non-responsive.

Deadline

All questions, comments, and submittals regarding this RFQ will be received via email. Please direct questions and comments to Shannon Douglas Kimbro at skimbro@atlantaga.gov. Please submit all proposals to skimbro@atlantaga.gov by Tuesday, **August 03, 2021**.

Proposals received after August 3, 2021, 11:59pm EST will not be considered.

Selection

Proposals will be evaluated beginning August 4, 2021. We may require clarification or site visits. You will be notified if this is requested. The name of the service provider who has been selected will be decided on by August 8, 2021 and all service providers will be notified on or about August 9, 2021.

END OF RFQ