

Chastain Arts Center & Gallery Presents

# HOLIDAY SHOW & SALE

On View November 4<sup>th</sup> – December 21<sup>st</sup>, 2022

**Opening Reception: Friday, November 4<sup>th</sup> 5 – 7 PM**

**2<sup>nd</sup> Opening Reception: Saturday, November 5<sup>th</sup> 11AM – 3 PM**

Chastain Arts Center welcomes and encourages all students and studio group members to participate in the Holiday Show & Sale!

The required entry and loan agreement forms are available in the office.

***In lieu of an entry fee, all participating artists are expected to assist with the exhibit in some way and all artworks must be for sale.*** Details below.

## **PARTICIPATION GUIDELINES**

*All artworks must be original, handmade, and one-of-a-kind to exhibit in the Show & Sale at Chastain. It does **not** have to be a work created at Chastain Arts Center.*

**2-D ARTWORK:** Framed, ready-to-hang works will be accepted, and you may also submit unframed (must be matted & cellophane covered) works to be placed in a bin that you must provide.

**3-D ARTWORK (Jewelry/Ceramics/Fabric Arts):** We will display work from each artist and use additional inventory to replenish during sale.

**SALES & PAYMENT:** All artwork sold is subject to a 30% commission. To accommodate credit card sales of artwork, all student sales will be processed through the Arts Center. *Artists have the option to receive payment via Account Credit to be used for future registrations, purchases in The Shop or Gallery or receive a direct deposit. Artists who choose to receive payment via direct deposit must be set up as vendors with the City of Atlanta after your artwork has sold and before Friday, December 21<sup>st</sup>. At the conclusion of the exhibit, we will total each artist's sales, deduct the commission, and submit an invoice for the remaining amount to be paid to the artist.*

**VOLUNTEERS:** We need volunteers to help **install/deinstall the show, set-up a packing station, put up yard signs, food clean-up, etc.** We also need **donations of food & wine and donations of holiday decorations** for the Opening Reception on Friday, November 4<sup>th</sup> from 5-7 PM. There will be a sign-up sheet for available shifts and food during the drop off.

Your volunteer task must be chosen when you drop-off your artwork or your artwork will not be accepted.

## **IMPORTANT DATES:**

**2-D & CERAMICS DROP-OFF: Monday, October 17<sup>th</sup> – Monday, October 31<sup>st</sup>, 2022**

**JEWELRY DROP-OFF:** For security purposes, your work must be delivered between **Monday, October 31<sup>st</sup> – Thursday, November 3<sup>rd</sup>, 2022**

*All paperwork must be completed in full and submitted with artwork. For security purposes, jewelry cannot be dropped off before Monday, October 31<sup>st</sup>.*

**ARTWORK PICK-UP:** We ask that all artworks not sold shall remain in the Gallery until the conclusion of the exhibition. Artwork may then be picked up on **Thursday, December 22<sup>nd</sup> – Friday, December 23<sup>rd</sup>** or at the start of the Winter 2023 Session from **Monday, January 9<sup>th</sup> – Friday, January 20<sup>th</sup>** and must be signed out in the office. If you cannot pick up your artwork during the pick-up dates, please arrange for a friend or family member to pick your work up. **Chastain is not responsible for items after the pick-up dates. Please read the loan agreement for storage details.**

Work that has sold will be taken by the buyer at the time of sale.

*Artwork can be dropped off and picked up only during the Center's operational hours.*

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